
Adding your Exchange Account to Apple Mail

The following contains a short manual on how to add your exchange mail account to the Apple Mail App.

Settings

To add your university mail account to Apple Mail. Open your device's settings and select „**Mail**“. Then, select „**Accounts**“.

Settings



Accessibility



Wallpaper



Siri & Search



Apple Pencil



Touch ID & Passcode



Battery



Privacy & Security



App Store



Wallet & Apple Pay



Passwords

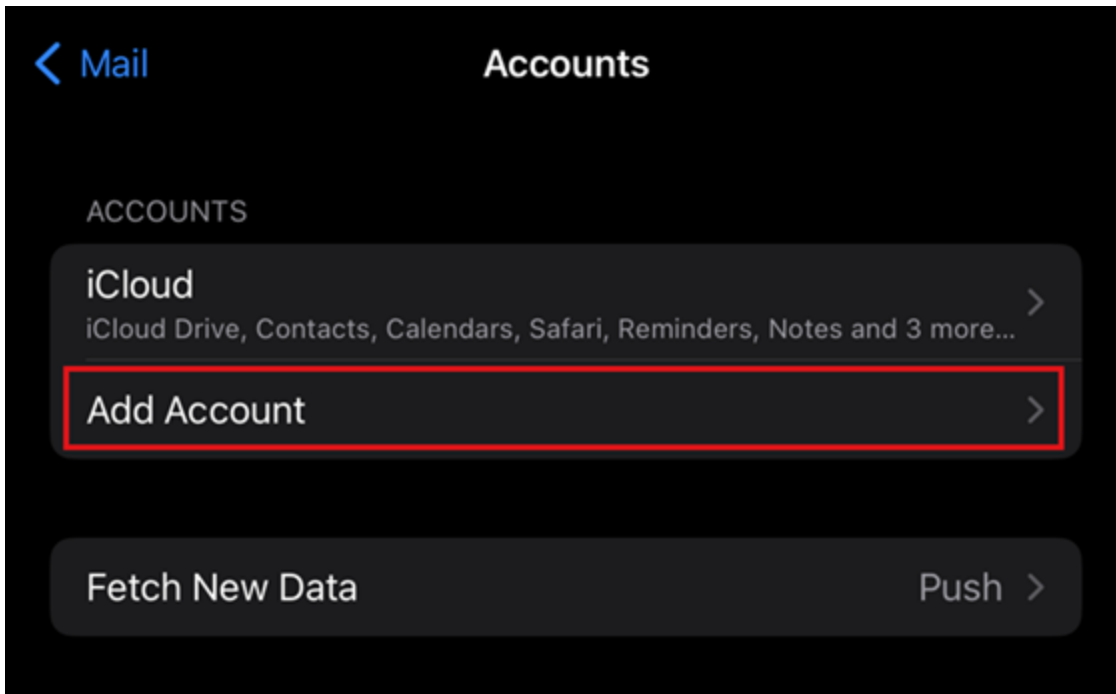


Mail



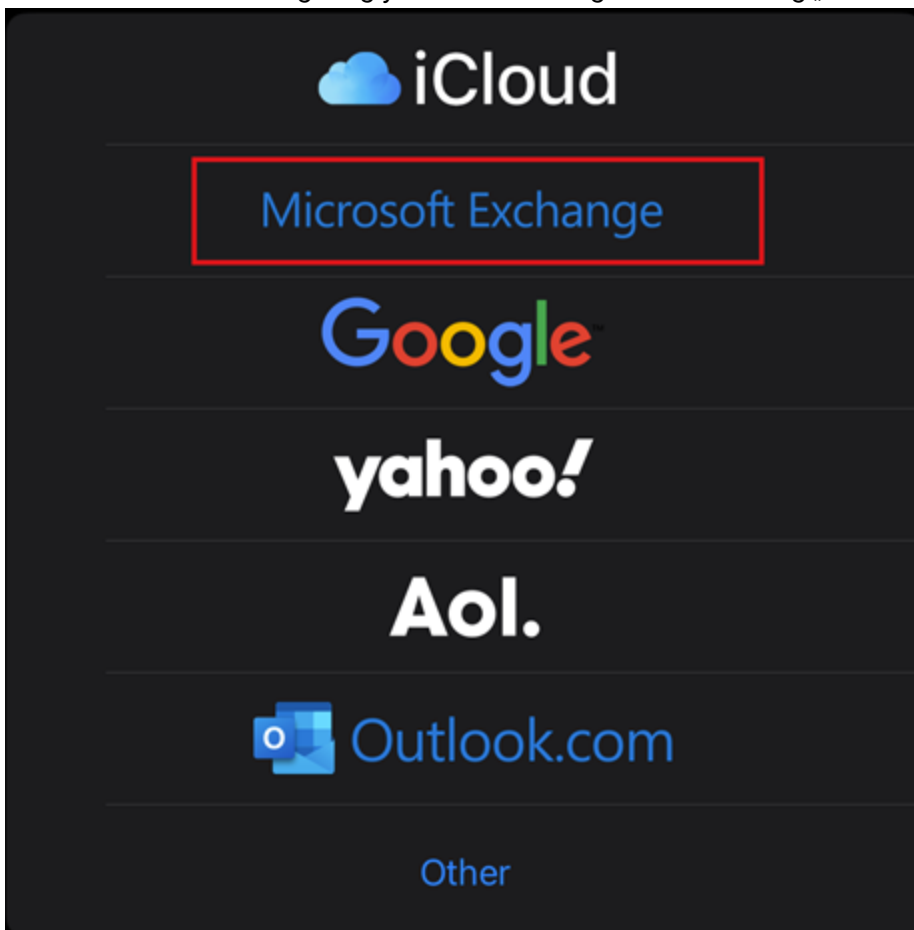
Contacts

Next, choose „**Add Account**“.



Configuration

You can now start configuring your account. Begin with selecting „Exchange“ from the list of providers.



Type in your **university e-mail address** and confirm with „Next“.

Cancel Exchange Next

Email email@example.com

Description My Exchange Account

Adding an Exchange account will allow the Exchange administrator to remotely manage your device. The administrator can add/remove restrictions and remotely erase your device.

Exchange Device ID
I3BRKP55913OV6DLPCV3KUP144

You will now be asked if you would like to configure your account manually. Confirm by selecting „**Configure Manually**“.

Sign in to your “uni-siegen.de” Exchange account using Microsoft?

Your email address will be sent to Microsoft to discover your Exchange account information.

Configure Manually

Sign In

Next, provide your e-mail address and your password.

Cancel Next

Email

Password

Description

Adding an Exchange account will allow the Exchange administrator to remotely manage your device. The administrator can add/remove restrictions and remotely erase your device.

Exchange Device ID
I3BRKP55913OV6DLPCV3KUP144

You will be redirected to another window. Here, provide your **e-mail address**, your **password**, and your **username** +@uni-siegen.de (e.g. g123456@uni-siegen.de). For the server, type in mail.uni-siegen.de [🔗](#) .

Cancel

Next

Email

Server

Optional

Domain

Username

Password

Description Exchange

Adding an Exchange account will allow the Exchange administrator to remotely manage your device. The administrator can add/remove restrictions and remotely erase your device.

Exchange Device ID

I3BRKP55913OV6DLPCV3KUP144

Lastly, you can choose what will be synchronized. Finish your setup by confirming with „**Save**“.

Cancel

Exchange

Save



Mail



Contacts



Calendars



Reminders



Notes



Your account is now ready.